

Administering Project Server 2007

Important announcement from Dominic Moss; Director of Projectability: [Click Here to Read](#)

Project Server 2010 is now available, if you are using 2007 then see the Project Server Upgrade packages from WellingtonPPM.

This page is no longer maintained, for up to date information on MS Project or Project Server training please see our pages on WellingtonPPM.

Course Benefits:

This course is intended for individuals who will be responsible for administering Microsoft Project Server 2007 within an Enterprise Environment. The course works through all administrative elements contained within the Server Settings section in Microsoft Office Project Web Access 2007 as well as exploring some aspects of installation, migration and how the tool can be used to support effective project management within an organisation.

Course Objectives:

In attending this course you will learn how to:

Administer an instance of Project Server 2007 to suit your organisations reporting and security requirements

Effectively Implement customise and configure Project Server 2007 to suit your organisations needs

Invest an instance of Project Server 2007 with Enterprise level fields for powerful reporting and analysis purposes

Create and manage the Enterprise Resource Pool and leverage its potential to allow more effective resource management

Maintain and administer your instance of Project Server 2007 to ensure good operating order

Booking Details:

This course can be delivered either at your offices, a suitable 3rd party venue or our offices in Windsor, Berkshire. The price indicated above is for training delivered at your premises. To book this course contact us on 01753 621200 or ask for information about this course by email to register your interest

Qualifications and Examinations:

This course covers some of the skills examined in the Microsoft Exam 70-639 Microsoft Office Project Server 2007, Configuring

Course Pricing:

For pricing please visit our Project Server Training page and request a call back.

Course Location:

Given the specialist nature of Project Server 2007 this course is typically delivered "in-house"

Course Duration:

This course is of 2 days duration

Pre-requisites:

Attendees should be computer literate, experienced in a windows environment and have some appreciation of how their organisation currently manages and governs projects. Whilst some basic knowledge of windows administration is useful participants should be more Project Management literate.

Course Content:

1 - Introduction:

Overview of system architecture – Databases, Client Access, PSI (Project Server Interface – security control)

Server Settings: The Administration Console in Project Web Access

*The EPMU Approach – Envisioning, Planning & Implementing the EPM solution.

2 - Security:

Manage Users

Manage Groups

Manage Categories

Security Templates

Project Web Access Permissions

* SQL Forms Based Authentication

3 - Enterprise Data:

Enterprise Custom Field Definition

Enterprise Global

Enterprise Calendars

Resource Centre

About Project Server

*Data Migration from previous versions of Project Server.

4 - Database Administration

Delete Enterprise Objects

Force Check-in Enterprise Objects

Schedule Backup

Administrative Backup

Administrative Restore

5 - Look and Feel

Manage Views

Grouping Formats

Gantt Chart Formats

Quick Launch

6 - Cube

Build Settings

Configuration

Build Status

7 - Time and Task Management

Financial Periods

Timesheet Periods

Timesheet Classifications

Timesheet Settings and Defaults

Administrative Time

Task Settings and Display

Close Tasks to Update

8 - Queue

Manage Queue

Queue Settings

9 - Operational Policies

Alerts and Reminders

Additional Server Settings

Server Side Event Handler Configuration

Active Directory Resource Pool Synchronization

Project Workspaces

Project Workspace Provisioning Settings

Topics marked * will be discussed in theory but not demonstrated due to the scope of these topics.

Reference materials in digital format are provided to support this training.

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